

Point-to-Point Executive

Competitive salary and benefits package

Full Time - London

Is Point-to-Pointing your passion? Are you keen to oversee the continued good health of the grass roots sport?

The British Horseracing Authority, the governing and regulatory body for British horseracing, and our Point-to-Point Executive are responsible for overseeing and coordinating our regulation of Point-to-Point racing.

The main focus is to implement policies and practices to ensure cost effectiveness and appropriate/consistent levels of discipline, integrity and safety in the context of the amateur spirit of the sport.

Using your exceptional communication skills, and your personal knowledge of Point-to-Pointing, you will continuously liaise with the sport's stakeholders to develop and implement changes. Your ability of persuasion and influence will be essential to create buy-in from those parties and educate the participants.

You will have accomplished people management skills in coordinating the inspection of Point-to-Point courses by local Course Inspectors, and addressing matters that have been highlighted following meetings with the Officials and participants concerned. You are able to think on your feet in dealing with challenges arising both on and off the course, and have confidence in taking and justifying decisions where appropriate. In producing all regulatory content for the sport, you will have excellent writing skills and keen attention to detail.

Applicants should have proven evidence of good organisational skills that enables them to successfully balance a high volume of work within a busy and changeable environment. You must be able to multi-task, prioritise and deliver to tight deadlines. In this stand-alone role, accomplished interpersonal skills will be paramount to deal with all levels of employees and external Point-to-Point stakeholders; demonstrating, diplomacy, discretion, initiative and energy, whilst taking a measured approach.

Applicants are also expected to have a sound knowledge of MS Office packages, particularly Word, Excel and Outlook.

We offer a competitive and comprehensive benefits package including: travel expenses, Pension, Private Medical Insurance, Life Assurance and Group Income Protection.

To apply, please email your CV, stating your current remuneration and notice period, to: recruitment@britishhorseracing.com. Alternatively applications can be posted to: The British Horseracing Authority, Human Resources Department, 75 High Holborn, London, WC1V 6LS.

We welcome enquiries from everyone and value diversity in our workforce.

Closing date: 15 February 2012