

Stipendiary Steward

Attractive salary and benefits package West Midlands Based

The British Horseracing Authority is the single governing and regulatory body for British Horseracing, which ensures the continuing integrity and successful development of the sport.

Your main responsibility will be to advise the volunteer Stewards on racedays regarding conduct and integrity issues to ensure racing is run according to the Orders and Rules of Racing. Duties include running the pre-race briefings, convening all course based enquiries, informing those are involved in any breach what penalty applies and accessing all relevant data for compiling reports. Non-raceday duties will include attending and at times presenting seminars at the Racing Schools and other industry courses.

You will be an enthusiastic team player with experience of working in confidential and sensitive situations. Excellent verbal and written communication skills are essential, along with strong interpersonal skills and the ability to show initiative and take charge in a crisis. An active interest in horses or horse racing is essential. The ability to multi-task and work to tight deadlines with the minimum of supervision is crucial. You will have proven organisation skills and will be a proficient user of MS Office packages, particularly Word, Excel and Outlook, and you should have a full, clean driving licence.

To apply please send your CV, stating your current remuneration, with a covering letter to: The British Horseracing Authority, Human Resources Department, 151 Shaftesbury Avenue, London WC2H 8AL or email: recruitment@britishhorseracing.com

Closing date: 26th June 2009.