



## SER 2 - Application form for a Racehorse Attendant's Identity Card and Validity Pass

This application is only to be completed if the trainer requires the employee to be granted admission to the Security Area of the Racecourse Stables. This section must be signed by the trainer or his/her authorised agent.

This section may be detached for submission at a later date.

OFFICE USE
Date Received
SER Number

\*Attach Passport  
Photo Here  
(Hatless, Full Face)  
and enclose  
spare photo  
bearing employee's  
name on reverse

DETAILS OF EMPLOYEE	
SURNAME	
ALL FORENAMES	
DATE OF BIRTH	

  

TRAINERS NAME (BLOCK CAPITALS)	Signature of Trainer (or Authorised Agent)  .....  Date .....
TRAINERS ADDRESS	

**PURPOSE  
GENERAL**

To enable a registered employee of a Licensed or Permitted Trainer to enter the Racecourse Stables.  
Please send this completed application form together with \*TWO COLOUR PHOTOGRAPHS measuring approximately 2" X 1½" for issue by:-

Racing Services  
Weatherbys  
Sanders Road  
Wellingborough  
Northants  
NN8 4BX  
Tel: 01933 440077 (ext 2326)  
Fax: 01933 304819

\*If the employee is aged 24 years or younger and has been issued with a Racecourse Attendant's Identity Card within the LAST THREE YEARS, new photographs are not essential. If the employee is aged 25 years or older and has been issued with an Identity Card within the LAST FIVE YEARS, new photographs are not essential.

The Racehorse Attendant's Identity Card is the property of the British Horseracing Authority and must be retained by the Trainer. It is only issued to an employee when he/she is required to enter Racecourse Stables. On termination of employment the card must be immediately returned to the Racing Calender office (Weatherbys) (see Schedule (C)2).

The fees laid down by the British Horseracing Authority for issuing an Identity Card and Validity Pass or to replace a lost Identity Card or Pass are set out in Schedule (A)1 of the Rules of Racing. The relevant fee will be debited from your account following issue of the Identity Card and/or Validity Pass.

**Extract from the British Horseracing Authority  
Trainer Manual (C)  
Security in/use of Racecourse Stables**

**Part (C)3 - GENERAL DUTIES OF TRAINERS - Rule (C)21 to (C)49**

**40. Access to official racecourse stables by stable employees when on duty**

40.1 A Trainer may apply to the Authority for an identity card and validity pass in respect of any stable employee whose name is entered on the Register of Stable Employee Names.

40.2 The Trainer must keep the card and the pass in his possession at all times apart from when the stable employee is likely to be required to produce them in order to enter an official racecourse stable.

40.3 An identity card is valid until

40.3.1 the renewal date for the photograph (see the Prescribed form for details), or

40.3.2 the card is lost.

40.4 A validity pass expires

40.4.1 if issued in January or February of any year, at the end of February in the next year following; and

40.4.2 otherwise

40.4.2.1 at the end of February immediately following the date of issue, and

40.4.2.2 if the pass is renewed, at the end of February in each following year.

40.5 A Trainer is liable to pay a financial penalty if any of his stable employees

40.5.1 is unable to produce the identity card and validity pass to gain admission to official racecourse stables, and

40.5.2 is, as a result, issued by a Stable Security Officer with an authorisation to enter.

40.6 Authorisation under Paragraph 40.5.2 will not be issued to a stable employee unless the Stable Security Officer is satisfied that he is employed by the Trainer.

40.7 An application under this Rule for the issue of an identity card and validity pass, or for its renewal or replacement

40.7.1 must be made using the Prescribed form, and

40.7.2 must be signed by the trainer or his Authorised Agent.

40.8 A fee is payable for

40.8.1 the initial issue of the identity card and the validity pass,

40.8.2 any renewal of the card or the pass, and

40.8.3 any replacement of the card or the pass.

and the amount of the appropriate fee is specified in Schedule (A)1.

40.9 Where an application is made to the Authority, it may

40.9.1 grant the application,

40.9.2 grant it subject to conditions, or

40.9.3 refuse the application.

40.10 The Authority may cancel an identity card and validity pass in such circumstances as it considers appropriate.

**23. Security of horses**

23. A Trainer

23.1 must maintain adequate security measures

23.1.1 in his yard,

23.1.2 in transit,

23.1.3 on the racecourse, and

23.1.4 in official racecourse stables;

23.2 must ensure that his employees are properly briefed in their duties of guarding his horses whilst in transit and at the racecourse; and

23.3 must not engage casual labour to assist him in attending to his horses on a racecourse.